



Santa Clara County Office of Education

Dr. David M. Toston, Sr.
County Superintendent of Schools

Informational Bulletin

For Santa Clara School Districts

District Business and Advisory Services

Bulletin: 25-026

Date: May 8, 2025

To: District Directors of Fiscal Services
District Human Resources and Payroll Managers
District Human Resources and Payroll Personnel

From: Susan Ady, Director - District Business Services
Nghia Do, Advisor - District Business Services

Re: Classified School Employee Summer Assistance Program (CSESAP): Schedule of the Estimated State Match Funding for the School Year 2025-26

Based on the estimated data report, the California Department of Education (CDE) has determined that a participating classified employee can expect to receive State Match Funding equal to approximately fifty-six cents (\$0.56) for each one dollar (\$1) that is elected to be withheld monthly in the 2025-26 school year. The CDE will make the required apportionment for the State Match Funding in August 2026.

Per the CDE's letter dated May 1, 2025, the schedule of the estimated amount of State Match Funding for each participating school district is available under "CSESAP 2024 Funding Results" on the CDE website at:

<https://www.cde.ca.gov/fg/fo/r14/csesap24result.asp>

For Santa Clara County, the estimated total State Match Funding in the amount of \$4,125,603.00 will be made available for participating school districts. Please see the following pages for the details of the State Match Funding by district for fiscal year 2025-26, and the summary of important program dates.

Please distribute this memo within your District as deemed appropriate.

Classified School Employee Summer Assistance Program
Estimated Amount of State Match Funding for the 2025-26 School Year

County Name	Full CDS Code	Local Educational Agency	Number of Participating Classified Employees	Estimated Amount to be Withheld from Participating Classified Employees During the 2025-26 School Year	Total Estimated Amount of State Match Funding [\$0.56 Per \$1.00 Withheld]
Santa Clara	43104390000000	Santa Clara County Office of Education	202	\$680,400	\$379,297
Santa Clara	43693690000000	Alum Rock Union Elementary	91	\$237,209	\$132,235
Santa Clara	43693770000000	Berryessa Union Elementary	128	\$293,486	\$163,607
Santa Clara	43693850000000	Cambrian	33	\$120,000	\$66,895
Santa Clara	43693930000000	Campbell Union	100	\$246,805	\$137,584
Santa Clara	43694010000000	Campbell Union High	75	\$236,221	\$131,684
Santa Clara	43694190000000	Cupertino Union	178	\$602,690	\$335,976
Santa Clara	43694270000000	East Side Union High	218	\$688,627	\$383,883
Santa Clara	43694350000000	Evergreen Elementary	151	\$360,382	\$200,899
Santa Clara	43694680000000	Fremont Union High	82	\$288,794	\$160,992
Santa Clara	43694840000000	Gilroy Unified	110	\$250,000	\$139,365
Santa Clara	43695000000000	Loma Prieta Joint Union Elementary	7	\$21,301	\$11,874
Santa Clara	43695420000000	Luther Burbank	11	\$48,214	\$26,877
Santa Clara	43695910000000	Mountain View Whisman	105	\$339,089	\$189,029
Santa Clara	43696090000000	Mountain View-Los Altos Union High	14	\$50,000	\$27,873
Santa Clara	43696170000000	Mount Pleasant Elementary	49	\$134,947	\$75,228
Santa Clara	43696410000000	Palo Alto Unified	243	\$931,573	\$519,316
Santa Clara	43696740000000	Santa Clara Unified	408	\$1,216,255	\$678,015
Santa Clara	43696900000000	Sunnyvale	87	\$273,768	\$152,615
Santa Clara	43733870000000	Milpitas Unified	143	\$380,939	\$212,359
County Total			2,435	\$7,400,700	\$4,125,603

Classified School Employee Summer Assistance Program (CSESAP)
Program Funding Fiscal Year 2024-25 for School Year 2025-26
Important Dates

By June 1, 2025	Districts must notify participating classified employees of the <u>estimated</u> amount of state match funding the employee can expect to receive for participating in the program.
30 days after the start of the 2025-26 school year	After receiving the notification from the district, a classified employee may withdraw his/her election to take part in the CSESAP or reduce the amount to be withheld from his/her paychecks, by notifying the district no later than 30 days after the start of the 2025-26 school year. The statute for the CSESAP does not define the date for the start of the school year. This will be decided by the districts.
During the 2025-26 school year	<p>The district will withhold the specified amount from an employee's monthly paychecks (up to 10% of gross salary) that the employee writes down on the election form.</p> <ul style="list-style-type: none"> ➤ Employees who separate from employment during the 2025-26 school year: <ul style="list-style-type: none"> ✚ Employees are not entitled to the matching funds if employees request to receive the funds withheld from their monthly paychecks during the school year at the time of separation. ✚ Employees are entitled to the matching funds if employees do not request to immediately receive the funds withheld from their monthly paychecks during the school year.
By July 31, 2026	Districts must submit a web-based form to request payment from the CDE on or before July 31, 2026, for classified employee pay withheld. If the total amount requested by participating COE(s)/districts exceeds the appropriated amount available for the CSESAP, the CDE will apply a proration accordingly.
During summer recess in 2026	Districts must pay their classified employees the amounts withheld plus the state matching funds. The summer recess payments are to be made either in one or two payments, as specified by the classified employees at the time of enrollment.